

PROCEDURE
ANNUAL GENERAL MEETING OF
SHAREHOLDERS FISCAL YEAR 2023
PT BANK PEMBANGUNAN DAERAH
JAWA TIMUR Tbk (the Company)

1. General

This General Meeting of Shareholders is the Annual General Meeting of Shareholder Fiscal Year 2023 of the Company (referred to as the “Meeting”).

2. Meeting Time and Place

Meetings are held on:

Day/Date : Wednesday/ February 7, 2024

Time : 09.00 WIB – finished

Place : Bromo Room

Company Head Office

Jl. Basuki Rachmad No.98-104,

Surabaya

3. Agendas

1. Approval of the Company’s Annual Report Concerning the State of the Company during the 2023 Fiscal Year, including the Report on the Implementation of the Supervisory Board of the Board of Commissioners during the 2023 Financial Year and Ratification of the Financial Statements of the 2023 Financial Year;

2. Determination of the use of the Company’s Net Profit for Fiscal Year 2023 including the Provision of Bonuses for Employees as well as Tantiem and Remuneration for Directors and Board of Commissioners;
3. Give Power to the Board of Commissioners to Appoint a Public Accountant Office to Audit the Company’s Financial Statements for Fiscal Year 2024;
4. Approval of the Company’s Corporate Actions ;
5. Pension Fund Changes;
6. Changes in the Company’s Management Composition.

4. Meeting Attendee

- a) Meeting attendee are the shareholders of the Company or their proxies whose names are registered in the Register of Shareholders of the Company and/or owners of the Company's shares in the securities sub-accounts at PT Kustodian Sentral Efek Indonesia at the closing of trading of the Company's shares on the Indonesia Stock Exchange on January 15 2024;
- b) Meeting attendee have the right to express opinions and/or ask questions and vote in each Meeting Agenda;

- c) Meeting attendee have the right to express opinions and/or ask questions and vote in each Meeting Agenda;
- d) Meeting attendee who arrive late after the closing of the registration period are still allowed to attend the Meeting, but their votes are not counted and cannot participate in the question and answer session.

5. Invitation

Parties who are not shareholders of the Company who are present at the invitation of the Company do not have the right to express opinions and/or ask questions and vote at the Meeting.

6. Language

The meeting will be held in Indonesian.

7. Leader of Meeting

Leader of Meeting by a member of the Board of Commissioners who is appointed by the Board of Commissioners. In the event that all members of the Board of Commissioners are absent or unable to attend for any reason that does not need to be proven to a third party, the Meeting shall be chaired by a member of the Board of Directors appointed by the Board of Directors. In the event that all members of the Board of Directors are absent or unable

to attend, the Meeting shall be chaired by the shareholders present at the Meeting appointed from and by the Meeting Participants.

8. Quorum

Based on the provisions in the Company's Articles of Association and the applicable regulations, the requirements regarding the quorum of the Meeting are as follows:

9. For the First Meeting Agenda to the Sixth Meeting Agenda, the Meeting is attended by shareholders or their legal proxies representing more than 1/2 (one half) of the total number of shares with valid voting rights and the Meeting decision is approved by more than 1/2 (one half) of the total shares with voting rights present at the Meeting unless otherwise determined.

9. Question and Answers

In discussing each agenda item of the Meeting, the Chairperson of the Meeting will provide the opportunity for the shareholders or their legal proxies to ask questions and/or opinions before voting on the rights concerned.

Procedure to be followed:

- a. Leader of Meeting will provide the opportunity for the shareholders or their proxies to ask questions and or express opinions where necessary, the opportunity will be given Meeting Agenda a maximum of 3 (three) questions will be read.
- b. Meeting Participant are entitled to ask questions and or express opinions.
- c. The process of submitting questions and/or opinions for Shareholders or their proxies who are physically present at the Meeting is as follows:
 - Meeting Participant to ask questions or express opinions are asked to raise their hands, and they will be given a question sheet.
 - The question sheet must be submitted to the officer for further submission to the Chairperson of the Meeting.
- d. The process of submitting questions and/or opinions for Meeting Participant electronically at the Meeting through eASY.KSEI is as follows:
 - Questions and/or opinions are submitted through the chat feature in the 'Electronic Option' column

available on the E-Meeting Hall screen at eASY.KSEI;

- Questions and/or opinions can be submitted as long as the column 'General Meeting Flow Text' has the status of "discussion started for agenda item no. [...]"
- e. Provisions for submitting questions and/or opinions for Shareholders or their proxies who are present physically or electronically at the Meeting:
 - Shareholders write their names, number of shares owned, as well as questions and/or opinions;
 - Proxy, the written submission must be accompanied by a description of the name of the Shareholders and the size of their share ownership, then followed by related questions and/or opinions.
 - f. Any questions and or opinions raised by shareholders must meet the requirements that in the opinion of the Chairperson of the Meeting it is directly related to the agenda of the Meeting being discussed.
 - g. Leader of the Meeting will read out their questions and opinions one by one and invite the Board of Directors or Board of Commissioners or Institutions and or

Supporting Professions to answer or respond to such questions.

- h. After the question has been answered or responded to, a vote will be held, only the shareholders or their legal proxies are entitled to cast votes.

10. Decision Making

- a) Each Meeting Participant can be given the right to cast 1 (one) vote, if a shareholder has the votes of more than one share, then he is asked to vote only once and the votes represent the entire number of shares he owns.
- b) Voting for Meeting Participant in the form of scripts who are physically present at the Meeting shall be conducted in the following manner:
- Voting will be carried out with the mechanism of "Raise Hand and submit ballot;
 - First, those who disagree are asked to raise their hands and submit their voting cards to the Officer;
 - Second, those who abstain (do not vote) are asked to raise their hands and submit their voting cards to the officer.

- c) The voting process for Meeting Participant present electronically at the Meeting through eASY.KSEI (e-voting) is carried out in the following manner :

- The voting process takes place at eASY.KSEI on the E-Meeting Hall menu, sub menu *E-Meeting Hall*, sub menu *Live Broadcasting*;
- Shareholders who attend or give their power of attorney electronically at the Meeting through eASY.KSEI, but have not yet made a vote, have the opportunity to submit their vote during the voting period through the E-Meeting Hall screen at eASY.KSEI;
- During the voting process, the 'General Meeting Flow Text' column will show status "*voting for agenda item no, [...] has started*";
- If the Shareholders do not vote for the Meeting Agenda until the status of the Meeting is held, which can be seen in the 'General Meeting Flow Text' column changes to "*voting for agenda item no [...] has ended*",

then the Shareholders are considered abstentions;

- Direct voting electronically through eASY.KSEI is allocated for ± 1 (one) minute.
- d) The number of Disagreeing Votes and Abstain Votes (not casting a vote) will be counted against the valid votes and the difference is the number of votes in favor.
- e) Concerning the Financial Services Authority Regulation, it is stipulated that shareholders of shares with valid voting rights who attend the Meeting but abstain (do not cast a vote) are deemed to have cast the same vote as the majority of the voting shareholders.
- f) The provisions referred to in this number apply *mutatis mutandis* to Shareholders who grant power of attorney through e-Proxy.

11. Other

In order to comfort of the Meeting Participants, as well as for the sake of security as well as the smooth running of the Meeting then :

- a) For the Meeting Participants who cause an indication of disorder and inconvenience in the Meeting, the Chairperson of the Meeting may invite the Meeting Participants to leave the Meeting room.
- b) In the event that during the Meeting there are conditions that have not been regulated in this Rules of Procedure, the Chairperson of the Meeting will establish a policy by taking into account the Articles of Association Company and/or applicable legal provisions.